

Chevy Chase Village Building Permit Preliminary Consultation Form & Permitting Checklist

Date of Application: _____

Applicant Name:	Resident Last Name:
Address:	Phone:
Contractor:	Phone:
Contact Person:	MHI/MD Contractor's Lic. No.
Exact Description of Plans:	

Regulations (all boxes must be read and checked)

(Sections refer to Chevy Chase Village Code, available for download at www.ccvillage.org/Our Laws & Regulations.)

- ☐ Use of power equipment is prohibited prior to 8:00 a.m. weekdays and 9:00 a.m. weekends and holidays. (Section 20-2 (b) (2))
- ☐ All trees on the subject property, in addition to the trees within close proximity on the adjoining properties, must be shown on the submittal plans so that the Village Manager can determine if it will be necessary to have the Village Arborist visit the site to assess possible impact to said trees and outline a "Tree Preservation Plan" accordingly. (Sections 8-8 (b) (6) and 8-17 (j))
- ☐ All trees proposed for removal on the subject property that are twenty-four inches (24") in circumference or larger measured four feet six inches (4'6") above ground level, require a Tree Removal Permit from Chevy Chase Village prior to removal. (Section 17-1)
- ☐ Dumpsters are ONLY permitted on private property. Prior to delivery, a Dumpster Permit must be obtained from Chevy Chase Village. (Sections 8-10 and 8-28 (e))
- ☐ A COPY of the stamped as approved plans from the Montgomery County Department of Permitting Services (and, where applicable, the Historic Preservation Commission of The Maryland National Capital Park and Planning Commission) must be submitted to the Village office in order to receive a Chevy Chase Village Building Permit. Additionally, these plans must include the show location of, but not limited to, the dumpster, portable sanitation facility, exterior air/steam discharge vents, delivery zone and parking area. (Sections 8-2 and 8-8)
- ☐ Air conditioning units and generators are subject to setbacks and prohibited in the front yard. (Section 8-23 (c))
- ☐ ALL commercial signs are prohibited. (Section 12-8)
- ☐ A Chevy Chase Village Building Permit must be issued and posted PRIOR to the commencement of work. (Section 8-4)

I hereby certify that I have the authority to submit the foregoing form, that the form is correct, that I have read and understood the above regulations, that the proposed project will conform to all applicable regulations contained within the Chevy Chase Village Code, the Montgomery County Zoning Code and all applicable covenants on the above property, and that I assume responsibility to notify all contractors and sub-contractors of the applicable regulations contained within the Chevy Chase Village Code, the Montgomery County Zoning Code and all applicable covenants on the above property.

Applicant's Signature: _____

Date: _____